

**Schedule D: Notice to Appear for Arrears**

**Norris Crescent Housing Co-operative Inc.**

**To members:** \_\_\_\_\_  
\_\_\_\_\_

**Address of member unit:** \_\_\_\_\_  
\_\_\_\_\_

The board of directors is going to consider ending your membership and occupancy rights and evicting you.

The grounds for this are that you have failed to pay housing charges to the Co-operative. The amount owing is stated in this Notice. This is grounds for eviction under section 11.1 (Eviction) of the Occupancy By-law.

The meeting to consider this will be in the place and at the time stated in this Notice. You do not have to arrive before the arrival time stated in this Notice.

The proposed date for ending your membership and occupancy rights is stated in this Notice. The board may set a later date.

You may appear and speak at the meeting. You may present written material. You may have a lawyer or other representative speak for you.

You do not have to vacate the unit, but after your membership and occupancy rights are ended, the Co-operative may get possession of the unit by obtaining an order of the Landlord and Tenant Board terminating your occupancy and evicting you under Part V.1 of the *Residential Tenancies Act, 2006*.

**Place of board meeting:** \_\_\_\_\_

**Time and date of board meeting:** \_\_\_\_\_

**Time for arrival:** \_\_\_\_\_

**Housing charges owing:** \$ \_\_\_\_\_ as of \_\_\_\_\_

**Proposed termination date:** \_\_\_\_\_

**Attachments:** Copy of Member Ledger as of \_\_\_\_\_  
Other \_\_\_\_\_

**Signature:**

Norris Crescent Housing Co-operative Inc.

Date: \_\_\_\_\_

By: \_\_\_\_\_

*Print name:*  
*Title:*

***Schedule E: Notice to Appear***

**Norris Crescent Housing Co-operative Inc.**

**To members:** \_\_\_\_\_  
\_\_\_\_\_

**Address of member unit:** \_\_\_\_\_  
\_\_\_\_\_

The board of directors is going to consider ending your membership and occupancy rights and evicting you.

The board of directors is going to consider whether you have broken the Co-operative's by-laws and, if so, whether you should be evicted. The grounds for this are stated in this Notice.

The meeting to consider this will be in the place and at the time stated in this Notice. You do not have to arrive before the arrival time stated in this Notice.

The proposed date for ending your membership and occupancy rights is stated in this Notice. The board may set a later date.

You may appear and speak at the meeting. You may present written material. You may have a lawyer or other representative speak for you.

You do not have to vacate your unit, but after your membership and occupancy rights are ended, the Co-operative may get possession of the unit by obtaining an order of the Landlord and Tenant Board terminating your occupancy and evicting you under Part V.1 of the *Residential Tenancies Act, 2006* if it applies, or else by obtaining a writ of possession from the court.

**Place of board meeting:** \_\_\_\_\_

**Time and date of board meeting:** \_\_\_\_\_

**Time for arrival:** \_\_\_\_\_

**Proposed termination date:** \_\_\_\_\_

**Grounds of termination:**

(a) **By-laws and parts of by-laws:** \_\_\_\_\_  
\_\_\_\_\_

(b) **Summary of facts:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Attachments:** *(See section 12.2(c) (Notice to Appear Additional Information) of the Occupancy By-law about what should be included. List the Attachments here.)*

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**Signature:**

Norris Crescent Housing Co-operative Inc.

Date: \_\_\_\_\_

By: \_\_\_\_\_

*Print name:  
Title:*

**(Note: Insert the next paragraph if an appeal is available under the Occupancy By-law. It should go before “Place of board meeting”.)**

You may appeal the board decision to a general meeting of the members.