

Winter Notes

NEW BOARD OF DIRECTORS

Our Annual Members' Meeting (AMM) was held on January 18th and the following members were elected to the Board of Directors. Anne Conway, Ethel Cooke and Christian Guerra. *Thank you to all who attended.*

Your new board now includes: Agnes Campbell, Gladys Normore, Anne Conway, Jessica Molinaro, Christian Guerra, Dennis Chadbourne and Ethel Cooke.


NEW OCCUPANCY BYLAW & NEW INVESTMENT POLICY:

We have a new **Occupancy By-law #21** which was approved by the Membership on January 18th, 2017, and a new **Investment Policy** which was approved by the Board on January 9th, 2017. A copy of these can be seen at: <http://norriscrescentcoop.org/bylaws.html> It is recommended that you review the above along with copies of our By-laws and Policies located on this web page.

CO-OP WEB SITE:

We now have a web site dedicated to the needs of our Co-op. The site is located at: <http://norriscrescentcoop.org> You are highly encouraged to bookmark the site and take advantage of this new resource.

GARBAGE & WASTE DISPOSAL:

- Please sort your waste! Garbage into garbage containers, organic waste in **green bins**. Recycling in **blue bins**, etc.
- Be sure secure your 'garbage' properly so that paper, tins, cups, newspapers etc. so they do not fly about in the wind and making a mess for everyone.
- Dispose of hazardous waste properly.
- Flatten and tie cardboard boxes. Failure to do so fills the container with 'empty space' and prevents others from using the recycling bin.
- If there is no room left in the recycling bin you may place recycling in a **CLEAR** plastic bag on the curb next to the recycling bin.
-  For more information on garbage & waste disposal you may visit the Co-op's web site for detailed guidelines.

PLUMBING & ELECTRICAL REPAIRS:

Please report any and all plumbing and electrical problems promptly to the Office by means of a **Work Order**. *Please do not attempt to do the work yourself!*

LAUNDRY:

Please be mindful of others! Do not do your laundry after 10pm as the noise from the machines disturbs others' rest and please, do not leave your clothes in the laundry room any longer than necessary. *Thank you.*

IMPORTANT NOTICES

COMMUNICATING WITH THE BOARD !

If you wish to communicate to the Board please put your concerns **IN WRITING** to the Office and it will be presented to the Board of Directors as a group. *This is standard practice and should be followed at ALL times.*

SIDE & ENTRANCE DOORS !

The cold weather is here so **PLEASE** ensure that the side and entrance doors of your building. This not only saves energy it also prevent rodents from entering the buildings.

GREEN BINS !

Please use your green bins! Please use them for all your organic waste such as food scraps such as apple cores, eggshells or expired leftovers. Please **DO NOT** place it in your Garbage or your **Blue Bin**.

MAINTENANCE PHONE !

The maintenance phone is for '**emergencies**' **ONLY** during office hours. During this time contact the Office and remember, to fill out a work order. *Thank you.*

OFFICE HOURS

Monday:	2:00 to 5:00pm
Tuesday:	CLOSED
Wednesday:	2:00 to 5:00pm
Thursday:	CLOSED
Friday:	10:00 to 1:00pm
Weekends	CLOSED