



## **NEWSLETTER**

**March**

**2019**

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### **Change in Office and Maintenance Staff Hours**

Effective March 4<sup>th</sup> open Office hours on Mondays from 2 pm to 7 pm and Maintenance Staff hours from 8 am to 4:30 pm.

### **Office Closure March 15**

Office will be closed on March 15<sup>th</sup>.

### **No-Smoking Signs**

No-smoking signs were installed at all entrances of the buildings. No smoking is allowed within 9 meters of the entrances (includes front and side entrances) as per City of Toronto Municipal Code Chapter 709 – Smoking.

### **Things to Remember:**

<b>March 8<sup>th</sup></b>	International Women's Day
<b>March 10<sup>th</sup></b>	Daylight Saving Time Begins
<b>March 17<sup>th</sup></b>	St. Patrick's Day